

NORTHNET LIBRARY SYSTEM
STEERING COMMITTEE MEETING
April 29, 2010

CONVENING:

The NorthNet Library System (NLS) Steering Committee met this date via WebEx with Chair Bill Michael presiding. The meeting convened at 10:05 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Mono County Free Library	Bill Michael
X		Benicia Public Library	Diane Smikahl
X		Dixon Public Library	Gregg Atkins
	X	El Dorado Public Library	Jeanne Amos
X		Lincoln Public Library	Darla Wegener
X		Marin County Free Library	Gail Haar
X		Modoc County Library	Cheryl Baker
	X	Napa City-County Library	Danis Kreimeier
	X	Plumas County Library	Margaret Miles
X		Sutter County Library	Roxanna Parker
	X	Willows Public Library	Sandie Hobbs
X		NLS System Headquarters – Executive Director	Annette Milliron
X		NLS System Headquarters – Assistant Director	Patty Hector
X		California State Library	Linda Springer

1. WELCOME & INTRODUCTIONS:

Chair Bill Michael welcomed everyone to the meeting.

2. PUBLIC INVITED TO ADDRESS THE COMMITTEE

No public was in attendance.

3. APPROVAL OF THE AGENDA

A Motion to approve the agenda was moved by Diane Smikahl and seconded by Gregg Atkins. The Motion passed unanimously.

4. APPROVAL OF MARCH 18, 2010 STEERING COMMITTEE MINUTES

A Motion to approve the March 18, 2010 Steering Committee minutes was moved by Cheryl Baker and seconded by Gregg Atkins. The Motion passed unanimously.

5. CONSENT CALENDAR

A. FINANCE STATEMENT ENDING 3/31/10

Ms. Milliron reported that things are going as expected but the interest income is disappointing. She noted that the third quarter interest isn't listed on the financials because it was received too late for the closing of the books, but the rate was .9%. Ms. Milliron will have a better idea of how the finances will balance out at the May 14th meeting but doesn't believe there will be any money left over at year-end to place in reserves. A Motion to approve the consent calendar was moved by

Gail Haar and seconded by Roxanna Parker. The Motion passed unanimously.

6. NEWS FROM THE STATE LIBRARY

Ms. Springer reported nothing had changed since her last report except that the State's strategic Planning meeting has moved from May to the week of June 14th. Details will be forthcoming.

7. PLAN OF SERVICE 2010/11

The Plan of Service for 2010/11 will need to be approved at the 5/14/10 Council meeting as it is due to the State in early June. There were not many changes because we haven't achieved all of the things we wanted to do this year. One piece that will probably change when it is presented at the May 14th meeting is the population profile. Also, several libraries had updates about their special language collections that Ms. Milliron will include in the report. Ms. Parker reported that she thought this year's transition from Childrens to Youth Services Committee went really well.

8. BUDGET

Ms. Milliron reported that each regional system has agreed to continue contributing membership dues on behalf of their members. A Motion to present the proposed FY 2010/11 budget to the full council for approval was moved by Gail Haar and seconded by Roxanna Parker. The Motion passed unanimously.

9. LSTA GRANT

The Committee discussed numerous possibilities for the LSTA grant application. Ms. Milliron reported that Learning Express Library Job Accelerator submitted a reasonable quote for their database. It would be more money than we have to purchase the tests. It was noted that some libraries already have a test database and it might be possible to expand their license agreements to include other members that are interested. Other possibilities explored were:

- Overdrive database, which would cost \$18,600 for the platform
- Purchase netbooks for public use, which would have to be filtered per CIPA
- Hold a strategic planning session with George Needham and Joan Frye Williams.

Cheryl Baker asked if the subscription for the Job Accelerator database could be extended. Ms. Milliron said the quote is for an 18-month period.

Gail Haar thinks filtering the netbooks would be a large hurdle for libraries to overcome. She asked if the system could purchase the equipment to have a technology petting zoo circulated around the system. Discussion ensued.

A Motion to include the Job Accelerator database and an Overdrive collection for an eighteen month period in the LSTA grant application was moved by Cheryl Baker and seconded by Roxanna Parker. The Motion passed unanimously.

10. NOMINATING COMMITTEE

Nominations were discussed and the Committee proposed a voting slate of Gregg Atkins as Steering Committee chair and Margaret Miles as vice chair for 2010/11.

A Motion to approve the slate was moved by Cheryl Baker and seconded by Roxanna Parker. The Motion passed unanimously.

11. MAY 14TH COUNCIL OF LIBRARIANS MEETING PLANNING

The Steering Committee gave Ms. Milliron suggestions for the upcoming 5/14/10 NLS Council meeting agenda. Gregg Atkins wondered if it would be a good idea to take a look at the state of each library before we start planning so we have an idea of the constraints each library is under. Ms. Hector suggested having system staff gather the data before hand. The data could then be placed on flip charts and used as needed during the discussion. Directors were concerned that they would not have complete information since the Governor's May revision of the budget won't come out until May 13th. Staff will collect the data and decide if it will be useful. Ms. Milliron was directed to seek a quote from Joan Frye Williams for a follow-up strategic planning session for NLS. If possible the session should bracket either the beginning or end of the November CLA Conference in Sacramento.

12. NEXT MEETING DATE

The next meeting date will be decided by the 2010/11 Steering Committee after the elections next month.

13. AGENDA BUILDING

The agenda for the next NLS Steering Committee meeting will be decided by the 2010/11 Steering Committee after the elections next month.

14. ADJOURN

There being no further business, the meeting was adjourned at 11:41 a.m.

Annette Milliron DeBacker
Clerk of the Committee
April 29, 2010