

**NORTH BAY COOPERATIVE LIBRARY SYSTEM
 NORTH STATE COOPERATIVE LIBRARY SYSTEM
 MOUNTAIN VALLEY LIBRARY SYSTEM**

**CONSOLIDATION TASK FORCE MEETING
 October 17, 2008**

CALL TO ORDER:

Representatives of North Bay Cooperative Library System (NBCLS), North State Cooperative Library System (NSCLS) and Mountain Valley Library System (MVLS) met this date at the Mammoth Lakes Branch of the Mono County Library in Mammoth Lakes, California with Chair Derek Wolfgram presiding. The meeting convened at 9:10 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Benicia Public Library	Diane Smikahl
	X	Mendocino County Library	Mel Lightbody
X		Napa Valley College Library	Bonnie Thoreen
X		San Rafael Public Library	David Dodd
X		Butte County Library	Derek Wolfgram
	X	Orland Free Library	Marilyn Cochran
X		Plumas County Library	Margaret Miles
X		Lincoln Public	Darla Wegener
X		Mono County	Bill Michael
X		Yuba County Library	Loren MccRory
X		UC Davis	Sandra Vella
X		State Library	Jon Torkelson
	X	System Hdqtrs: NBCLS, NSCLS, & MVLS	Annette Milliron
X		System Hdqtrs: NBCLS, NSCLS, & MVLS	Patty Hector

WELCOME:

Mr. Wolfgram welcomed everyone to the meeting.

CONSOLIDATED REFERENCE PROGRAM COMMITTEE

Loren MccRory reported on the recent Consolidated Reference Committee meeting. She noted that it will be an enormous undertaking to consolidate the three systems' reference and doesn't feel like the reference committee group has moved forward after the meeting. Discussion ensued. Patty Hector reported that the NSCLS' Reference Committee met and tried out Skype. Ms. MccRory encouraged the directors to speak with their staff and ask them to get involved. She asked the directors if they felt the Reference Committee is the appropriate forum for conceiving communication solutions and trying out new technologies. Discussion ensued. The directors agreed that consolidating each system's plan of service is something that must be done and should be the director's charge.

Sandy Vella noted that communication will be key in making the consolidation work and suggested a committee be formed to focus expressly on communication. Discussion ensued.

The consolidated Reference Committee will meet virtually on November 7th. The directors agreed that having the chairs from each system's Reference Committee serve on the consolidation committee would be helpful. Ms. MccRory will speak with the Reference Committee chairs.

CONSOLIDATED CHILDREN'S SERVICES COMMITTEE

Ms. Hector reported that the three Children's Services committees are moving towards working together. Roxanna Parker gathered the plans of service from each group and, at the last MVLS Children's Committee meeting, asked for input to help in the consolidation of the three children's groups.

ORGANIZATIONAL STRUCTURE

Mr. Wolfgram stated that after the last meeting with the attorney, it was indicated that the system should form a new JPA that each system would then join. The three systems would be able to join a new organization without having to go back to their jurisdictions for approval. The authority to join the new JPA would come from each Board and/or Council. A Motion for the three systems to proceed with the consolidation under a new umbrella JPA to be designated and named in the future was made by David Dodd and seconded by Diane Smikahl. The Motion passed unanimously. A Motion directing Annette Milliron and the attorney to write up an explanation of forming a new JPA to include talking points that delineate legal and procedural issues was made by Bonnie Thoreen and seconded by Margaret Miles. The Motion passed unanimously.

GOVERNANCE - BYLAW

The Bylaw Committee continues to work on corrections to the bylaws that Darla Wegener updated electronically on Google Docs.

PERS

Ms. Hector reported on the results of the CalPERS OPEB workshop that she and Ms. Milliron attended. The number of actuarial studies as advised by GASB is determined by organizational size. If the system pre-funded its OPEB in PERS, an actuarial study is required every year. Attendees reported that actuarial studies are costing \$8,000 to \$15,000. Ms. Milliron is working on obtaining an estimate for how much it will cost the three systems.

Ms. Hector noted that there are still many questions about the PERS issues and liabilities. The Consolidated Task Force (CTF) decided to defer discussion on the PERS issues until the next meeting when Ms. Milliron is in attendance.

THREE SYSTEM COMPARISON

Ms. Thoreen suggested that several financial models be created for the new system to have the CTF review. It was noted that Ms. Milliron is currently working on financial models and Mr. Michael asked if she might need additional help. The general consensus was that if she needs someone, she should be able to get someone. The CTF noted that they would like to have several financial models with estimates showing how each library would be impacted ready for presentation at the January meeting.

Mr. Wolfgram noted that he thought a representative from Sacramento Public Library should serve on the Consolidation Task Force. The general consensus from the MVLS directors on the CTF was that they are representing all of the MVLS member libraries and additional MVLS directors are not needed.

AGENDA BUILDING FOR CLA MEETING

The next tri-system meeting will be held at the CLA Conference in San Jose on November 17th. The CTF will share

what has been done so far and ask for director input in forming the consolidated Plan of Service. The three systems will also work on a name and identity for the group.

ADJOURNMENT

The meeting was adjourned at 12:55 p.m.