

MOUNTAIN VALLEY LIBRARY SYSTEM
Steering Committee Meeting
September 13, 2007

CONVENING:

The Steering Committee of the Mountain Valley Library System (MVLS) met this date at the Sacramento Public Library, in Sacramento, California with Chair Darla Wegener presiding. The meeting convened at 10:14 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Lincoln Public Library	Darla Wegener - Chair
X		Sacramento Public Library	Anne Marie Gold
X		Woodland Public Library	Paul Miller
X		Yuba County Library	Loren MccRory
X		Alpine County Library	Bessie Platten
X		CSU Sacramento Library	Fred Batt
	X	Sacramento Co. Public Law Lib.	Coral Henning
X		MVLS System Headquarters	Annette Milliron
X		MVLS System Headquarters	Patty Hector

1. SYSTEM ADMINISTRATION

APPROVAL OF MINUTES – JULY 12, 2007

A Motion to approve the July 12, 2007 Steering Committee minutes was moved by Loren MccRory and seconded by Anne Marie Gold. The Motion passed unanimously.

FISCAL

FY 2006/07 June 30, 2007 Financial Statement

FY 2007/08 July 31, 2007 Financial Statement

FY 2007/08 August 31, 2007 Financial Statement

Ms. Milliron discussed the unemployment bill that MVLS received in July. She noted that the Employment Development Department's billing is approximately 6-month in arrears. Ms. Milliron will contact EDD to find out what MVLS is going to owe for the next 6-month billing cycle so she can put it in the budget. Discussion ensued.

FY 2007/08 Budget Correction

Ms. Milliron was asked if MVLS was going to need to make changes to their budget due to the State budget cuts. She explained that payment to the library systems wasn't affected by those cuts but that PLF and TBR money to the libraries will be affected. Discussion ensued. Loren MccRory suggested keeping \$10,000 of reserve in the administration category for any unemployment payments, \$15,000 in the local catalog budget including the \$5,000 for the MVLS website redesign. A Motion for MVLS to establish a Restricted Trust Reserve fund of \$50,000 (for economic uncertainty and wind-down funds) was moved by Paul Miller and seconded by Fred Batt. The Motion passed unanimously.

Ms. Milliron discussed the idea of holding a joint meeting between the NBCLS and MVLS Steering Committees. The Steering Committee stated that they were interested in meeting with the NBC Steering Committee and would like to include representatives from the NSCLS Council as well. It was noted that a meeting might possibly be scheduled for November somewhere in the Vacaville area.

COMMUNICATION & DELIVERY

Sprint Delivery Contract for FY 2007/08

Paul Miller suggested that the Committee have a lawyer review Sprint's contract. Anne Marie Gold and Darla Wegener offered to provide sample boiler plate contracts to which Ms. Miller can attach the scope of service.

Bin Order Update

Ms. Milliron reported that bins had been ordered, but that the bins had to be ordered in quantities of 500 and we only need 300, so it may be a while before they actually arrive. The Steering Committee directed Ms. Milliron to order 500 bins and store the ones that are not needed at this time.

ANNUAL REPORT

Ms. Milliron referred the Steering Committee to the Annual Report that was included in their meeting packet. A Motion to recommend approval of the Annual Report to the Administrative Council that was submitted to the State Library was moved by Loren MccRory and seconded by Paul Miller. The Motion passed unanimously.

2. REFERENCE PROGRAM

REPORT FROM LIBRARY OF CA MEETING

The State of California Board meeting was held on August 8th in Sacramento. Unfortunately, there was no additional information about the program mainly because a program coordinator has not been hired. The original goal was to have the program ready to go in March 2008. Susan Hildreth asked the people present at the meeting to submit candidate recommendations for the coordinator position if they knew of anyone who might be qualified and interested. Of the 181 jurisdictions in the State at the time of the Board meeting, only 13 comments had been received regarding the proposed statewide reference program. Committee members reported that there was nothing to say since the plan was so amorphous. Ms. MccRory suggested sending the Library Board a message stating how important the money spent on local training and databases is and how much the MVLS libraries appreciate that the State Library recognizes that fact and is planning on keeping that money available for that purpose. Discussion ensued. Ms. Milliron will draft a letter and send it out to the Steering Committee for approval prior to sending.

3. TRAINING PROGRAMS FOR 2007/08

INFOPEOPLE WORKSHOP SCHEDULING UPDATE

Ms. Milliron recommended holding seven on-ground workshops and two online Infopeople trainings. The Committee discussed using some of the training money for scholarships. Ms. Gold suggested that \$1,000 be budgeted for each jurisdiction as a base, for a total of \$14,000 and then splitting the remaining \$6,000 by population. That leaves \$25,000 for electronic resources. A Motion to designate \$1,000 for each jurisdiction for a total of \$14,000 and split the remaining \$6,000 by population, leaving \$25,000 for electronic resources was moved by Paul Miller and there was a general consensus in favor of this idea. The Motion passed unanimously.

4. CONTINUING DISCUSSION OF BY-LAWS

JULY 12TH REVISIONS

The Committee decided to include a sentence in the July 12th bylaw revisions that elaborates on the amount of time someone is obligated to serve if they become an officer, which would be a three-year commitment.

5. WEB PAGE PROJECT

PROGRESS REPORT

Ms. Milliron noted that she is looking for a MVLS logo to put on the webpage. The Committee members will let her know if they find one.

6. OTHER UPDATES, ANNOUNCEMENTS, AGENDA BUILDING FOR COUNCIL MEETING AT MARKLEEVILLE IN OCTOBER

Ms. MccRory asked that she be placed on the agenda for the October meeting so she can talk about her grant for a Bokomaten book dispenser.

Ms. Wegener reported that her library has a new webpage: www.libraryatlincoln.org

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:16 p.m.

Annette Milliron DeBacker
Clerk of the Board
September 13, 2007