

**NORTH BAY COOPERATIVE LIBRARY SYSTEM  
 NORTH STATE COOPERATIVE LIBRARY SYSTEM  
 MOUNTAIN VALLEY LIBRARY SYSTEM**

**CONSOLIDATION TASK FORCE MEETING  
 January 16, 2009**

**CALL TO ORDER:**

Representatives of North Bay Cooperative Library System (NBCLS), North State Cooperative Library System (NSCLS) and Mountain Valley Library System (MVLS) met this date at the South Natomas Branch of the Sacramento County Library in Sacramento, California with Chair Derek Wolfgram presiding. The meeting convened at 1:05 p.m..

**ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>MEMBER LIBRARY</b>	<b>REPRESENTATIVE</b>
X		Benicia Public Library	Diane Smikahl
X		Napa Valley College Library	Bonnie Thoreen
X		San Rafael Public Library	David Dodd
X		Butte County Library	Derek Wolfgram
	X	Orland Free Library	Marilyn Cochran
	X	Plumas County Library	Margaret Miles
X		Lincoln Public	Darla Wegener
X		Mono County	Bill Michael
X		Yuba County Library	Loren MccRory
X		UC Davis	Sandra Vella
X		State Library	Jon Torkelson
X		Consultant	Anne Marie Gold
X		System Hdqtrs: NBCLS, NSCLS, & MVLS	Annette Milliron
X		System Hdqtrs: NBCLS, NSCLS, & MVLS	Patty Hector

**WELCOME:**

Mr. Wolfgram welcomed everyone to the meeting. Ms. Milliron joined the meeting via the internet and reported that the March Library of California meeting has been cancelled. Sandy Habbestad asked Ms. Milliron to relay to the Consolidation Task Force (CTF) that the merger documents need to be sent to her by the June 1<sup>st</sup> deadline.

**APPROVAL OF OCTOBER 17, 2008 MINUTES**

The minutes of the October 17, 2008 meeting were approved by consensus.

**CONSOLIDATED REFERENCE PROGRAM COMMITTEE REPORT  
 CONSOLIDATED CHILDREN’S SERVICES COMMITTEE REPORT  
 CONSOLIDATED RESOURCE SHARING DRAFT PLAN OF SERVICE**

The various committees have been experiencing problems with accessing and printing from Google Docs. It was decided that the revised Plan of Service currently posted on Google Docs will be edited and then posted on the System website. Discussion ensued.

## **GOVERNANCE**

- **Bylaws – Final Review** (available on Google Docs)

Mr. Wolfgram volunteered to restructure the bylaws and the JPA and then email the documents to the CTF. The CTF agreed to the following changes:

- Change number of meetings to at least once per year
- Change paragraph on Brown Act to: Administrative Council and Steering Committee meetings shall be held in compliance with the Ralph M. Brown Act.
- Remove the first two paragraphs of Section 14.1.

It was noted that in the bylaws and the JPA, “members” are the systems, not the individual libraries. There is a concern that new members wouldn’t be able to join under the new JPA. The CTF liked the wording in the PLP’s bylaws, but the quorum language needs to be changed to say 23 directors. The group would like to explore the use of proxies for voting. A simple majority for voting and one representative from each member was discussed. Ms. Milliron suggested sending out a call for items for the agenda to insure that everyone has a chance to participate. Mr. Wolfgram will draft a document that encapsulates the changes as noted and will email the document to the CTF.

Ms. Milliron, Ms. Hector and Mr. Wolfgram will put together a model dealing with the quorum requirement and will bring it back to the CTF for their review.

Possible names for the new mega-system were discussed. The CTF narrowed the list down to:

- Alta California Library System (ACLS)
- Northnet Library System (NCCLS)
- INC (with details of the true name to be determined at a later date)

Mr. Wolfgram volunteered to draft a message announcing the short list of names and will schedule a vote by email.

## **FINANCIAL ISSUES**

- **Equitable Fee Structure – First Review**

The CTF would like to see different options for the fee structure of the mega-system and requested that one of the options be based on the library budget in addition to the one presented based on population. The CTF also listed other factors Ms. Million should use when creating the fee structure: holdings, circulation, outlets, fees, users, volume. The CTF would like to see what the CLSA funding provides and what additional services the member fess would pay for. Ms. MccRory noted that she would like to see what each library receives in TBR money.

- **Equitable Formulas for Services**

Ms. Milliron will bring a budget to the next meeting that shows what is necessary to run the system administration. Ms. Smikahl asked that any documents the CTF needs to review be posted on each system’s webpage since there have been so many issues with Google Docs.

## **AGENDA BUILDING FOR NEXT MEETING**

The next meeting will be held on Friday, March 13<sup>th</sup> in Davis, CA.

## **ADJOURNMENT**

The meeting was adjourned at 4:00 p.m..