

NORTHNET LIBRARY SYSTEM

STEERING COMMITTEE MEETING

January 14, 2010

CONVENING:

The NorthNet Library System (NLS) Steering Committee met this date via teleconference call with Chair Bill Michael presiding. The meeting convened at 10:00 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
x		Mono County Free Library	Bill Michael
x		Benicia Public Library	Diane Smikahl
x		Dixon Public Library	Gregg Atkins
x		El Dorado Public Library	Jeanne Amos
x		Lincoln Public Library	Darla Wegener
	x	Marin County Free Library	Gail Haar
x		Modoc County Library	Cheryl Baker
	x	Napa City-County Library	Danis Kreimeier
x		Plumas County Library	Margaret Miles
x		Sutter County Library	Roxanna Parker
	x	Willows Public Library	Sandie Hobbs
x		State Library - Consultant	Linda Springer
x		NLS System Headquarters – Executive Director	Annette Milliron
x		NLS System Headquarters – Assistant Director	Patty Hector

1. WELCOME & INTRODUCTIONS:

Bill Michael asked for a roll call and greeted the members in attendance.

2. PUBLIC INVITED TO ADDRESS THE COMMITTEE

None present.

3. APPROVAL OF THE AGENDA

A Motion to approve the agenda was moved by Cheryl Baker and seconded by Diane Smikahl. The Motion passed unanimously.

4. APPROVAL OF OCTOBER 15, 2009 STEERING COMMITTEE MINUTES

A Motion to approve the minutes of the October 15, 2009 Steering Committee meeting was moved by Gregg Atkins and seconded by Margaret Miles. The Motion passed unanimously.

5. APPROVAL OF NOVEMBER 2, 2009 NLS COUNCIL MINUTES

Several corrections to the minutes were discussed. Corrections need to be made in the **Update from the State Library** section change: “Gates foundation will choose a winner” to “the State Broadband Summit Advisory Group will choose the winner. Also, the sentence that starts “The only differences are the governing boards...” to “The governing board would be the CLSA Board instead of the Library of California Board.”

A Motion to approve the minutes of the November 2, 2009 NLS Council meeting as amended was moved by Roxanna Parker and seconded by Jeanne Amos. The Motion passed unanimously.

6. CONSENT CALENDAR

A. FINANCIAL STATEMENTS ENDING 12/31/09

B. NORTH BAY COOPERATIVE LIBRARY SYSTEM - FINANCIAL STATEMENT SALARY & BENEFITS EXPENDITURE ENDING 12/31/09

A Motion to approve the Consent Calendar was moved by Gregg Atkins and seconded by Cheryl Baker. The Motion passed unanimously.

7. NLS FINANCE COMMITTEE RECOMMENDATIONS FOR PRELIMINARY FY 2010/11 BUDGET

Ms. Milliron received a request from the Committee to research solutions to NLS' projected reduced revenue for FY 2010/11. Ms. Parker commended Ms. Milliron for her work and said it was very helpful to view numerous options. Ms. Milliron commented that both Ms. Logasa and Ms. Hector were helpful in the process of investigating ways to cut health insurance costs and found some very good options.

Ms. Milliron presented a way to offset the surge in insurance costs by changing NLS' full time designation from 40 hours a week to 37.5 hours a week. This would be easy to change with PERS and would be easy to change back during the year if the budget improves. This FTE change will impact all employees pay, even part timers as their time would be based on 37.5 as an FTE, but would not affect their retirement. It would be a 6.25% cut to employee salaries.

Ms. Parker reported that Sutter County did this same thing in the 1990's and didn't experience any negative consequences. Since NLS contracts with NBCLS for its employees, the NBCLS Board will need to approve the FTE change from 40 to 37.5. The NBCLS Board will also need to negotiate with the union before such a change could be made. Any change in health insurance carriers would also need to be approved by the NBCLS Board and the Union. A recommendation on health insurance will be made by April 1st.

A Motion to approve the FY 2010/11 preliminary budget was moved by Ms. Baker and seconded by Ms. Smikahl. The Motion passed unanimously.

8. 49-99 MEMBERSHIP UPDATE

Linda Springer has not been advised that 49-99 has approached the State Library for help in deciding what their next step will be now that NLS has turned down their request to take them as a system. Amador, Tuolumne and Calaveras Counties may still ask to join MVLS individually. Discussion ensued.

State Library Update

Linda Springer gave an update from the State Library. The IMLS Western Regional Fellowship for Transforming Life After 50 grant will be announced January 21st. The background on the grant is that the Institute of Museum and Library Services recently awarded more than \$20 million in Librarian Recruitment and Education Grants. Among the recipients was the Peninsula Library System (PLS), which, in partnership with the California State Library, will develop and offer a fellowship program to practicing librarians designed to improve library services to Baby Boomers and older adults. California Civil Liberties Public Education Program (CCLPEP) is offering State grants for public education projects based on Japanese American internment of World War II and will be accepting applications January 18th with a deadline of February 26th. Public Library Staff Education Program (PLSEP) applications will be sent out next week with a March 25th deadline. The Gates Broadband Grant is due next week and the staff has been working non-stop to get the application

in.

9. NEXT MEETING DATE

Thursday, March 18th was proposed as the date for the next Steering Committee meeting. Ms. Milliron will send out a survey for a meeting date in the second or third week of March. Discussion ensued.

The tentative date for the annual meeting is May 14th. Ms. Milliron suggested Lincoln as a possibility for a location. Discussion ensued.

10. AGENDA BUILDING

For the next **NLS Committee** meeting:

- Proposed Budget
- Job Description Update
- Interest in Overdrive
- Interest in Technology Petting Zoo
- Spring workshop for Children's staff

11. ADJOURN

There being no further business, the meeting was adjourned at 11:10 a.m.

Annette Milliron DeBacker
Clerk of the Committee
January 14, 2010